Notice on the Arrangement of the International Labour Day holiday

Dear all,

The International Labour Day is hereby, notified as follows:

I.Holiday Time

The holiday will be from Friday May 1st to Tuesday May 5th, for a total of 5 days. Work on Saturday, May 9th.

II.Notices

All departments are requested to conduct a comprehensive inspection of the office areas before leaving work on Apr 30th. Turn off all power sources (such as sockets, computers, printers, etc.), air conditioners, and lights, and lock the doors and windows.

During the International Labour Day holiday, a 24-hour on-duty schedule will be implemented.

Duty Arrangement Table

Duty Time （24Hour）	Phone Duty Supervisor	On-Duty Personnel	
		Name	Phone Number
May 1st(Friday)	Zheng Chunmiao	Jin Shuqin	18758444828
May 2nd(Saturday)	Wu Tianhao	Xu Qiaojie	
May 3rd(Sunday)	Zhang Dongxiao	Yang Yueyun	
May 4th(Monday)	Ye Wenming	Lyu Zhiqiang	
May 5th(Tuesday)	Li Pingping	Pan Feng	

Office of Administration

Apr 27th, 2026